

**Jargon buster**  
**Glossary of common education and related terminology.**

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| AfL     | Assessment for Learning. The ongoing process of assessing children's progress so that the level of challenge and support can be adjusted to match their ability.  |
| BfL     | Behaviour for Learning. Behaviour which reflects a strong desire to concentrate, listen, participate, try one's best, work hard and learn. It includes the development of skills on initiative, independence, persistence and resilience. |
| EAL     | English as an Additional Language Refers to children whose first language(s) is/are not English and who may not yet be speaking English fluently or even at all.  |
| EYFS    | Early Years Foundation Stage / A framework for care and education of children from birth to five years of age.  |
| EBD     | Emotional and Behavioural Difficulties.   |
| EWFO    | Education Welfare Officer. Person employed by the Local Authority to help parents and the LA meet their statutory obligations in relation to school attendance.   |
| FSM     | Free School Meals.  |
| G & T   | Gifted and Talented.  |
| HLTA    | Higher Level Teaching Assistant.  |
| IT/ ICT | Information Technology / Information and Communication Technology.  |
| INSET   | In-Service Education and Training. Training for teachers which takes place during the school year.  |
| ITT     | Initial Teacher Training.   |
| KS1     | Key Stage 1 covers Year 1 and Year 2: ie.5-7 years old.   |
| KS2     | Key Stage 2 covers Year 3, Year 4, Year 5 and Year 6: ie.7-11 years old.  |
| LA      | Local Authority.  |
| MFL     | Modern Foreign Languages.   |
| MLD     | Moderate Learning Difficulties.   |
| NN      | Nursery Nurse.  |
| NQT     | Newly Qualified Teacher.  |
| PE      | Physical Education.   |
| PTFA    | Parents Teacher and Friends Association   |
| PGCE    | Post Graduate Certificate in Education  |
| PPA     | Planning, Preparation and Assessment Time for teachers  |
| PSHE    | Personal, Social, Health and Emotional Education.   |
| QTS     | Qualified Teacher Status.   |
| RE      | Religious Education.  |
| SATs    | Standard Attainment Tests/Tasks. National Curriculum Tests and Tasks which take place at the end of Key Stage 1 and at the end of Key Stage 2.  |
| SBM     | School Business Manager   |
| SEN     | Special Educational Needs. Provision Support for pupils with learning difficulties.   |
| SENDCO  | Special Educational Needs Co-ordinator.   |
| SLT     | Senior Leadership Team.   |
| TA      | Teaching Assistant.   |